

66-4173/a

6 OCT 1966

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The Honorable Edward V. Long, Chairman
Subcommittee on Administrative Practice
and Procedure
United States Senate
Washington, D. C. 20510

Dear Mr. Chairman:

This is in response to your letter of 19 September 1966 to the Director concerning the Subcommittee's project to gather and process data on administrative proceedings.

We have discussed your letter with your Chief Counsel, Mr. Fensterwald. As indicated to him, the Central Intelligence Agency has no regulatory functions and does not conduct administrative proceedings as delineated by the Subcommittee study.

If we may be of further assistance in this or any other matter, we shall be pleased to respond.

Sincerely,

/s/ L. K. White

L. K. White
Executive Director

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COMMITTEE ON THE JUDICIARY
 SUBCOMMITTEE ON
 ADMINISTRATIVE PRACTICE AND PROCEDURE
 PURSUANT TO S. RES. 120, 89TH CONGRESS)

Executive Registry

101-4173

September 19, 1966

Honorable Richard Helms
 Director
 Central Intelligence Agency
 Washington, D. C.

Dear Mr. Director:

Two years ago, the Subcommittee on Administrative Practice and Procedure continued, for fiscal year 1963, the project initiated by the Administrative Conference of the United States (1961-62) to gather and process data on administrative proceedings.

Information regarding types of proceedings conducted by Federal agencies, the number of cases processed, distribution by class and method of disposition, together with data on the length of proceedings, is basic to any attempt to understand and improve the administrative process.

To prevent the loss of information since 1963 and to avoid a break in continuity, the Subcommittee is again assuming the role which it believes the Administrative Conference will assume when it is established. Enclosed herewith are instructions for the submission of data for fiscal years 1964, 1965, and 1966. To maintain consistency, the ground rules are the same as for FY 1963 except in one particular: closer attention is given to cases decided on the merits by modified procedures which avoid an oral hearing.

In addition to use by individual agencies and students of regulatory processes, the data compiled by the Subcommittee and the original Administrative Conference has been the subject of analysis by Professor Stuart Nagel of the University of Illinois. Professor Nagel explored several methods by which data of this kind can shed light on the extent of protraction and provide guidance for the reduction of delay. His study will be available as a Committee Print in the near future.

The Subcommittee is conscious of the added workload involved in this request since it covers three fiscal years. It is also true that some agencies are better prepared by reason of having retained data in anticipation of continued requests like that for FY 1963. Staff consultation with agencies with larger caseloads has indicated that a return date of December 5, 1966 would provide a reasonable period for processing replies.

I appreciate your cooperation in this effort. I also hope that activation of the Administrative Conference Act will provide an orderly system for the gathering and analysis of essential information on the Administrative process so that a request of this scope will not again be necessary.

Sincerely,
Edward M. Jones
Edward M. Jones

Edward V. Long
Chairman

EVL:

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Remarks:

Red: As you will note from the proposed reply to Senator Long, the type of information they wish is not involved in Agency matters. Chief Counsel acknowledged that the form letter was sent to us by mistake. Therefore, recommend your signature rather than the Director's.

Warner

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FROM: NAME, ADDRESS AND PHONE NO.	DATE
Legislative Counsel	10/5/66